

Team Motivation - Action Plan

Key Actions to improve your team's motivation, based on Key Motivational theories	Think of actions, procedures, events, that you can implement which will enforce the Key Motivational Factors and also actions to eliminate the Key De-motivational Factors. Remember, most of these actions require discipline from you to lead these new practices!	Score 1 to 10; 1 being hard to implement, 10 being extremely easy	Score 1 to 10; 1 being low impact to improving motivation, 10 being extremely high	Prioritise the list of actions and choose the highest scoring three, first, and then move on to the next three, and so on	All actions must have target closing dates!
Item Description	Action	Ease to Implement	Impact of Implementation	Total Score (Ease x Impact)	By When
Key Motivational Factor - Encourage a 'take charge' attitude, whereby people make things happen					
Key Motivational Factor - Show confidence in each person					
Key Motivational Factor - Encourage involvement and empowerment with each person					
Key Motivational Factor - Give credit and praise to each individual that deserves it					
Key Motivational Factor - Foster team work and encourage a togetherness					
Key Motivational Factor - Help to build pride in individual's contributions					
Key Motivational Factor - Encourage team work and for each person to help each other					
Key Motivational Factor - Provide opportunities for everyone to learn new skills and abilities					
Key Motivational Factor - Lead and personally contribute to the development of each person					
Key De-Motivational Factor - Poor personal engagement with individuals					
Key De-Motivational Factor - Poor communication					
Key De-Motivational Factor - Lack of clear goals and direction - What constitutes success to each individual? Do they know how they contribute to the company's objectives?					
Key De-Motivational Factor - Uninteresting work - Employees that are not stimulating and growing can be demotivated.					
Key De-Motivational Factor - Poor Feedback and failure to recognise achievement					
Additional motivational factor that may help my team -					
Additional motivational factor that may help my team -					
Additional Factor that may be contributing to lower levels of motivation -					
Additional Factor that may be contributing to lower levels of motivation -					